

WORK WITH US



**SIMPLY**  
**THEATRE**

**Academy**★  
*joining the scene*

# ABOUT US

Simply Theatre is Switzerland's professional English-Speaking Performing Arts School and Theatre Company for children and young people.

Established in 2004, the company operates a drama academy, providing quality drama and performing arts training for ages four right through to adults, along with a production company, producing both professional & student performed English theatre for children and families.

We currently have locations in **Geneva** (our headquarters), **Zurich**, **Zug**, **Basel**, **Lausanne** and **Annecy** (France) and teach over 700 students per week.

## Our Company Values:

- We are **PASSIONATE**, about everything we do
- We take a **PROFESSIONAL** approach in everything we do.
- We **NURTURE** individuals towards their recognised potential.







## WHAT WE'RE LOOKING FOR

We are currently looking for experienced and enthusiastic drama, singing and dance teachers to join our teams in both full time and part time roles.

Candidates should ideally have Swiss, Schengen or EU nationality. Full-time positions will require the applicant to relocate permanently to Switzerland for the duration of the contract, however, for part-time contracts, this can be discussed further.

Initial contracts are for one-year, with the option to extend by mutual agreement, with relocation assistance provided (international travel costs plus more) for full time roles.



# JOB SPECIFICATION

## **The Academy Teacher will:**

- Take responsibility for the teaching of their allocated classes each week
- Teach other workshops as required including school and summer workshops.
- For Acting and Singing applicants, coach group and private sessions for LAMDA Examinations, as well as students preparing for college auditions.
- Make notes on lesson plans, including individual student comments and file these weekly.
- Hold parent/student/teacher meetings once per year
- Nurture the individual and care deeply for all students
- Manage and deliver open classes
- Produce Showcase performances for all classes at the end of the year (June).

## **For Fulltime staff:**

- Take on roles within production teams for Academy productions where necessary.
- Play an increasing role in the managing of a variety of company affairs, such as venue management, event management, administration, LAMDA exams, Customer Service, sales & marketing.





# PERSON SPECIFICATION

**Candidates will already have and be able to demonstrate/ provide evidence of:**

- Teaching experience, providing coaching within schools or performing arts schools.
- Experience in direction and production of youth performances for varying ages, or recent employment in theatre productions.

**Candidates should:**

- Naturally have and show the Simply Theatre company values
- Be outstanding in their field and strive for excellence
- Be able to provide strong references about the quality of their teaching and/or directing
- Be youthful and enthusiastic in nature, passionate about children, teaching, and the theatre
- Have as many of the following traits as possible – outgoing, open, flexible, enthusiastic, independent, sociable and love to work as part of an energetic team
- Relish the opportunity of spending time and working in Switzerland
- Want the next stage of their career to be in education of the performing arts

# SALARY & BENEFITS

- Salaries are set depending on experience, but know that they are highly rewarding to attract the best candidates and will be disclosed on interview
- Full time positions are eligible for four weeks paid holiday per year (rising to five after the first year)
- For full time roles a generous pension plan is in place, as well as a relocation package where needed
- Regular trainings and personal development plans are available to help you continue to grow and develop as a practitioner







## HOW TO APPLY

To apply, please head to [blog.simplytheatre.com/jobs](https://blog.simplytheatre.com/jobs) where you can complete our online application form. You will need to upload a copy of your CV and a cover letter detailing your interest in the role and why you would be the perfect fit for Simply Theatre.

**Simply Theatre is committed to equal opportunities and safeguarding the welfare of young people. You must be willing to undergo child protections screening appropriate to the post, including reference checks and police checks.**

We look forward to receiving your application!

